



BACKGROUND DATA

This profile must be completed in full to be eligible for employment.

Date: _____

BASIC DATA

Name _____

Present Address _____ How Long? _____

Previous Address _____ How Long? _____

Phone Number _____

Social Security Number _____

Do you have relatives working for our company? _____

Name(s) _____

U.S. Citizen? Yes _____ No _____ If no, Type of Visa _____

Have you ever been convicted of a crime? If yes, please explain and give dates:

DESIRED POSITION

1st Choice _____

2nd Choice _____

How did you find out about this position?

EDUCATIONAL SUMMARY

High School:

Name: _____ Location _____
From Mo/Yr _____ To Mo/Yr _____ Graduate Mo/Yr _____
Major _____ Minor _____
Degree _____ GPA _____

College:

Name: _____ Location _____
From Mo/Yr _____ To Mo/Yr _____ Graduate Mo/Yr _____
Major _____ Minor _____
Degree _____ GPA _____

Graduate School:

Name: _____ Location _____
From Mo/Yr _____ To Mo/Yr _____ Graduate Mo/Yr _____
Major _____ Minor _____
Degree _____ GPA _____

Technical, Business or Other School:

Name: _____ Location _____
From Mo/Yr _____ To Mo/Yr _____ Graduate Mo/Yr _____
Major _____ Minor _____
Degree _____ GPA _____

Scholastic Honors, scholarships, assistantships, etc _____

Met College Expenses:

Working _____ % GI Bill _____ % Scholarship _____ % Parents _____ % Other _____ %

Comments Regarding Education:

EMPLOYMENT HISTORY

Please list employment history with the LAST or CURRENT employer first. Use additional sheets if necessary.

Company Name _____

Address _____ Number _____

Job Title _____ From Mo/Yr _____ To Mo/Yr _____

Monthly Earning Start _____ Monthly Earning End _____

Supervisors Name & Title _____

Supervisors E-Mail _____

Description of Duties _____

Reason for Leaving _____

Company Name _____

Address _____ Number _____

Job Title _____ From Mo/Yr _____ To Mo/Yr _____

Monthly Earning Start _____ Monthly Earning End _____

Supervisors Name & Title _____

Supervisors E-Mail _____

Description of Duties _____

Reason for Leaving _____

Company Name _____

Address _____ Number _____

Job Title _____ From Mo/Yr _____ To Mo/Yr _____

Monthly Earning Start _____ Monthly Earning End _____

Supervisors Name & Title _____

Supervisors E-Mail _____

Description of Duties _____

Reason for Leaving _____

Employment History Continued

Company Name _____
Address _____ Number _____
Job Title _____ From Mo/Yr _____ To Mo/Yr _____
Monthly Earning Start _____ Monthly Earning End _____
Supervisors Name & Title _____
Supervisors E-Mail _____
Description of Duties _____

Reason for Leaving _____

Company Name _____
Address _____ Number _____
Job Title _____ From Mo/Yr _____ To Mo/Yr _____
Monthly Earning Start _____ Monthly Earning End _____
Supervisors Name & Title _____
Supervisors E-Mail _____
Description of Duties _____

Reason for Leaving _____

Company Name _____
Address _____ Number _____
Job Title _____ From Mo/Yr _____ To Mo/Yr _____
Monthly Earning Start _____ Monthly Earning End _____
Supervisors Name & Title _____
Supervisors E-Mail _____
Description of Duties _____

Reason for Leaving _____

Complete Following Questions Regarding Employment History

May we contact previous Employers for reference? _____

May we contact your Present Employer for reference? _____

Explain here any period of unemployment longer than 30 days: _____

Which of your Jobs did you like best? _____

Why? _____

Which of your Jobs did you like least? _____

Why? _____

MILITARY RECORD

Branch of Service _____ Date Entered _____ Date Discharged _____

Rank at Induction _____ Rank at Discharge _____

Major Duties _____

Service Schools Attended _____

ADDITIONAL INFORMATION

What earnings would be satisfactory to you to start with? _____

Next year? _____ After 5 Years? _____

DRIVER LICENCE INFORMATION

Do you have a driver's license? _____ Expiration Date: _____

List traffic violations in last 5 years _____

Have you ever been involved in an accident? If yes, give details _____

AVAILABILITY

Please list the times you are available to work for each day.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

Comments regarding availability _____

ANY OTHER COMMENTS YOU WOULD LIKE TO MAKE

AFFIRMATION

I CERTIFY THAT THE ANSWERS GIVEN BY ME ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND AGREE THAT FALSIFICATION AND/OR OMISSION OF MATERIAL FACTS IN THIS APPLICATION MAY BE CAUSE FOR DISMISSAL OR DISQUALIFICATION. I HEREBY AUTHORIZE ANY INDIVIDUAL, COMPANY, OR INSTITUTION WITH WHOM I HAVE BEEN ASSOCIATED TO FURNISH A BITE OF BELGIUM WITH ANY INFORMATION CONCERNING MY EMPLOYABILITY WHICH THEY HAVE ON RECORD, OR OTHERWISE, AND DO HEREBY RELEASE THE INDIVIDUAL, COMPANY, OR INSTITUTION AND ALL INDIVIDUALS CONCERNED THEREWITH FROM ALL LIABILITY WHATSOEVER INCURRED IN FURNISHING SUCH INFORMATION. AND, IF REQUIRED, I WILL SUBMIT TO A PHYSICAL EXAMINATION AT COMPANY EXPENSE. FURTHERMORE, IN CONSIDERATION OF MY EMPLOYMENT, I AGREE TO CONFORM TO THE RULES AND REGULATIONS OF OUR COMPANY AND UNDERSTAND THAT MY EMPLOYMENT AND COMPENSATION CAN BE TERMINATED, WITH OR WITHOUT NOTICE, AT ANY TIME, AT THE OPTION OF EITHER THE COMPANY OR MYSELF.

Signature of Applicant _____ Date _____

**END OF PROFILE
THANK YOU FOR YOUR COOPERATION**